



# **Placement Plan (2021)**

## **Introduction**

Understandably, placement services are a major component for any college. Many students pursue a specific field in hopes of attaining a good job. In general, Verve College provides placement services to program completers. Moreover, once a student graduates, Verve College remains by its side, helping him or her find a job as an LPN. Verve College provides multiple career and placement services to students. Verve College focuses on providing its students with career counseling, resume critiques, and job placement assistance and wants to see its graduates achieve individual employment goals.

## **Verve College Job Placement Team**

1. Jelsie Pacifico (Admissions Advisor)
2. Sarah Balint (Admissions Advisor)
3. Sarah Stauber (Admissions Advisor)
4. Ash Bindra (Operations Manager)

Verve College follows a job placement assistance process when contacting students. Starting every summer, the operations manager will compile a list of graduates from the last academic year and begin emailing them and calling them in order to discuss how their individual job search is going on. Shortly after that, the operations manager begins assigning certain students to the admission advisors, who begin following up with the graduates on a weekly basis. As job placement records are received from students, the information is stored in the Diamond student information system and a physical copy is kept in a binder in the administrative office.

## **Career Advising**

Career advising is the initial step in aiding the student to attain their career object. Advisors, Admissions Advisors and Career Services Advisors are here to help the students on their path to achieving their employment goals. Career advising starts the moment an individual arrives at Verve College.

Upon the successful completion of the program or course with the G.P.A of 3.0 or above Verve College students receive support in the various aspects to help them not only be a knowledgeable professional but also a marketable employee. Verve College provides students with the variety of skills to achieve this. Communication, presentation and rhetoric skills of the

student are evaluated and advised where suitable. Students learn how to improve their manner and speech in an interview setting. The Career Services Advisors set up the mock interviews that help to prepare our graduates for the upcoming interviews. Also Verve College provides assistance with the resumes for our students who have already graduated. Please visit Career Services for more information

### **Clinicals**

Externships and clinicals are the next step for the Verve College graduates to find their perfect employment. Admissions and Career Services Counselors work diligently in making affiliations and partnerships with the various hospitals, medical centers, doctor's offices, clinics, and other medical facilities for our students to receive hands-on training.

Verve College knows how important the work experience is to an employer. Outside work experience is a great way for the students to sharpen their skills and gain experience attainable only in the professional environment of their specific field.

### **Resume Development and Critique**

Cover letters and resumes are the first impression that employers receive. The resume is the first glimpse into the candidate experiences and background. Verve College offers resume development services to ensure that student's cover letters and resumes are professionally done and are ready to be sent out to the prospective employers.

### **Career Services Assistance**

Newspapers, magazines, websites and affiliate programs are checked periodically to see who is hiring. Verve College staff contacts applicable facilities and attempts to work out an agreement with the facility to send our students over for employment. Our Career Manager sends emails, faxes, and post jobs on Job Boards for our students. Additionally, Verve College keeps a binder of employment opportunities.

Career Fairs are another excellent opportunity for the students to find employment. Career fairs are a great way for students to network and receive a mock or preliminary interview. Students can utilize the skills they used in Career Development workshops and use the resumes that were critiqued by a skilled staff.

Verve College is committed in assisting our students. However, Verve College does not guarantee job placement.

### **Conclusion**

Verve College placement service plan is evaluated by faculty and administration on an annual basis and the results are shared with faculty and staff in meetings and the plan is posted on the Verve College website.